

Agenda/Notes
Events Committee – Special Called Meeting
CITY of ROELAND PARK
Thursday, April 20, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

Amie Logan

Andrea Sexton

Erin Thompson

Michael Poppa

Shea Geist

Stephanie Newton

Tawny Saunders

Guests

Lisa Scharnak, RPCC

Discussion

1. Approve past minutes
 - a. February 18, 2017
 - b. March 16, 2017
 - c. March 30, 2017
 - d. April 6, 2017
2. Egg Hunt Postmortem
 - a. Approve additional costs (storage bins, printing, supplies)
 - b. What worked/What didn't
 - c. Approximately 1300 eggs returned
 - d. Thoughts for next year
3. Block Parrty in Arrr Park
 - a. New approach to branding (possible beach theme)
4. Approve Events Kit
5. Next meeting on Thursday, May 18, 2017; 6:00pm at City Hall

Minutes
Economic Development Ad-Hoc Committee
CITY of ROELAND PARK
Thursday, February 16, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

*Amie Logan
Andrea Sexton
Deb Settle
*Erin Thompson
*Michael Poppa
*Shea Geist
*Stephanie Newton
Tawny Saunders

Guests

Lisa Scharnak, RPCC
Scott Ferrel

1. Welcome new Committee members
2. Administrative “housekeeping” – new Committee members please contact Kelley Bohon at City Hall to complete necessary paperwork
3. Elect officers
 - a. Shea Geist elected as 2017 Chair
 - b. Amie Logan elected as 2017 Vice Chair
 - c. Stephanie Newton elected as 2017 Secretary
4. Overview of annual events
 - a. Easter Egg Hunt – Sat. 4/15; 11am at Nall Park (backup: Roeland Park Sports Dome)
 - i. Stephanie to wear suit
 - ii. Need to get eggs & candy to RPCC by March 31st
 - b. City Wide Block Party – Sat. 6/10; time TBD at R Park (backup: RPCC)
 - c. Amie checked on food trucks for Block Party
 - i. Polar Oasis
 - ii. Cajun Cabin
 - iii. Wilma’s
 - iv. Draskos
 - v. Coffee Cake Girls
 - vi. Reaching out to Werner’s
 - d. Barktoberfest – Sat. 10/14; 11am at R Park (backup: RPCC)
 - e. RPCC/Sports Dome has 30 chairs for events
5. Roeland Park Community Center Upcoming Events
 - a. Spring Break activities: Art Camp (ages 9-13) & Engineering with Legos Camp
 - b. Looking for part-time custodian, apply at RPCC
6. Treasure in ARRR Park – Does committee want to put on?
 - a. Committee discussed incorporating Treasure into Block Party – new name: Party in Arr Park

b. Committee reps to present to council at upcoming workshop

Motions

- Purchase event candy for Easter Egg Hunt not to exceed \$300 – passed
- Purchase event banners for Party in Arrr Park not to exceed \$300 – passed

Action Items:

- Shea to coordinate candy/eggs drop-off to RPCC for Hobby Group to stuff (by 3/21)
- Shea to follow-up with Kathleen and get port-o-potty contact
- Scott will pass off vendor contact info to committee officers

Meeting adjourned at 7:30pm.

Next meeting on Thursday, March 16, 2017; 6:00pm at City Hall

Agenda/Notes
Community Events Committee
CITY of ROELAND PARK
Thursday, March 16, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

*Amie Logan
*Andrea Sexton
*Erin Thompson
Michael Poppa

*Shea Geist
*Stephanie Newton
Tawny Saunders

Guests

Lisa Scharnak, RPCC

Discussion

1. Administrative “housekeeping” – new Committee members please contact Kelley Bohon at City Hall to complete necessary paperwork.
2. Review of Upcoming Events
 - a. Easter Egg Hunt – Sat. 4/15; 11am at Nall Park (backup: Roeland Park Sports Dome)
 - i. Egg count, purchase of eggs
 1. Shea purchased 500 eggs, total egg count = 1400
 - ii. Candy necessary
 - iii. Ready for assembly by 3/31
 - iv. Volunteer update
 1. Amie getting girl scouts – 5 confirmed
 2. Andrea asking boy scouts, will email Shea to confirm
 3. Committee arrive at 9:30 and volunteers at 10
 4. Shea in charge of signage – signs for bins to return egg & age groups
 5. Erin checking on megaphone
 - v. Adult refreshments
 1. Lisa bringing water jugs
 2. Shea ordering plastic cups
 - vi. Rain plan implementation deadline/communication
 1. Announce plan via Facebook page by 9 AM
 - vii. Photographer (volunteer)
 1. Andrea checking on
 - viii. Return egg bin – Stephanie will bring 2-3 more bins/boxes
 - ix. Michael on the mic
 - x. Age groups:
 1. 0-2
 2. 3-5
 3. 6-8
 4. 9 and up
 - b. City Wide Block Party – Sat. 6/10; time TBD at R Park (backup: RPCC)
 - i. Council approval of name change
 - ii. Changes to graphic

- iii. Approval of graphics
- iv. Update on food trucks –
 - 1. Polar Oasis -
 - 2. Cajun Cabin
 - 3. Wilma's
 - 4. Draskos – confirmed, time TBD
 - 5. Coffee Cake Girls – confirmed, 11-1:30
 - 6. Werner's – time TBD
- v. Update on sponsorships
- vi. Photographer (volunteer)
- c. Barktoberfest – Sat. 10/14; 11am at R Park (backup: RPCC)
- 3. Roeland Park Community Center Upcoming Events
 - a. Spring Fling - Nall Park April 9th
 - b. Family Bingo – multipurpose room Friday, May 12
- 4. New Business
 - a. Spring Wine Fling on March 25th
- 5. Next meetings:
 - a. Thursday, March 30th 6:00-6:30
 - i. Special meeting to vote on final design & last minute Easter Egg Hunt items
 - b. Thursday, April 20, 2017; 6:00pm at City Hall

Minutes
Events Committee – Special Called Meeting
CITY of ROELAND PARK
Thursday, March 30, 2017; 6:00 pm
Roeland Park City Hall

Committee Members

Erin Thompson
Shea Geist

Stephanie Newton

Guests

Discussion

1. No Quorum, no business conducted
2. Next meeting on Thursday, April 6, 2017; 6:00 - 6:30pm at City Hall

Minutes
Events Committee – Special Called Meeting
CITY of ROELAND PARK
Thursday, April 6, 2017; 6:00 – 6:30 pm
Roeland Park City Hall

Committee Members

Amie Logan
Shea Geist

Stephanie Newton

Guests

Lisa Scharnak, RPCC

Discussion

1. Block Parrty in Arrr Park
 - a. Approved having Laughing act appear at Parrty for up to \$350
 - b. Approve graphics to go to Council (with addition of food truck graphics if they are donating back)
 - c. Approve ordering port-a-potty up to \$200
2. Final details for Easter Egg Hunt (if needed)
 - a. Approve additional funds for eggs and candy – no longer needed now that eggs are stuffed
 - b. Shea will make signs for returning eggs
 - c. Shea will bring water cups
 - d. Members are bringing collection boxes
3. Next meeting on Thursday, April 20, 2017; 6:00pm at City Hall