



Tree Fund Application

The Roeland Park Tree Fund is intended to supplement our partnership with Johnson County Contain the Rain by assisting homeowners with costs associated with maintaining and expanding the tree canopy within the City. These costs are limited to direct expenses for the purchase of approved new and/or replacement trees or for the trimming of Protected Trees on Covered Property as defined by Ordinance No. 1062, and outlined below. For more information on the Roeland Park Tree Protection Policy please visit roelandpark.org/443/Tree-Protection-Policy.

In 2025, the Tree Fund will provide up to \$25,000 for new trees and tree trimming, of which \$15,000 will be dedicated to those who meet stated income requirements, and \$10,000 will be provided for any Roeland Park homeowner. Below are the details regarding each category.

No Income Requirements:

You must own a home in Roeland Park

Tree Trimming:

- Approved applicants receive up to a 50% reimbursement capped at \$500 per calendar year to trim Protected Trees on Covered Property.

New and Replacement Trees:

- Those wishing to purchase a new tree who do not meet income requirements will be referred to the Johnson County Contain the Rain program.

Income Eligible Requirements:

You must be a **resident homeowner** (live in the home) in Roeland Park and meet the following income requirements to be considered for the income eligible benefits of the tree fund. Requirements are based on the Kansas City, Metro Area HUD Definition for Low Income (80% of median household income for the area).

Household Size	Maximum Total Household Income NOT Adjusted Gross Income
1	\$ 57,750
2	\$ 66,000
3	\$ 74,250
4	\$ 82,500
5	\$ 89,100
6	\$ 95,700
7	\$ 102,300
8+	\$ 108,900

Tree Trimming and Tree Purchases:

- Approved applicants receive up to \$1,500 per calendar year per property for tree trimming and/or tree replacement of Protected Trees on Covered Property or purchase of new Approved Trees.
- Applicants replacing or purchasing a new tree must select a qualifying native tree through Johnson County Contain the Rain program which will cover up to 50% of the cost of the replacement tree or new tree. The balance of the tree purchase and planting may be covered using allotted Tree Fund resources.
- The program is intended to be a reimbursement. On a case-by-case basis, the City may pay the contractor directly.
- Residents are required to provide at least two written quotes if the City is paying the contractor directly.

Staff will review all applications on a first-come-first serve basis. Applications will be accepted starting January 2, 2025, and will continue until funds are exhausted.

Application Instructions

To apply for the program, submit the following to Neighborhood Services in person, by mail, email, or fax:

- Completely fill out and sign the following application page.
- Those applying for income eligible projects, submit proof of the most recent annual income for all household members, such as a tax return and/or Social Security statement. **See attachment for the types of income that *must* be reported.**

TREE FUND APPLICATION SHEET

Applicant Name: _____
First Last

Address _____ Phone _____

Email: _____ Date of Birth: _____

What project are you applying for: _____ Tree Trimming _____ New/Replacement Tree _____ Both

New/Replacement Tree:

Describe the tree(s) being removed (size and species) and include a map with aerial photography and lot lines indicating the location of the tree(s) being removed as well as the proposed location of the new tree(s). A map can be generated with this information using the <https://aims.jocogov.org> web site.

Have you applied for reimbursement through Johnson County Contain the Rain? _____

What variety and size of tree do you wish to purchase? _____

_____ I have provided a photo of the proposed planting location before installation

_____ I will provide a photo of the tree after installation (required for reimbursement from the City)

_____ I will provide receipt(s) for purchase and/or installation (required for reimbursement from the City)

Tree Trimming:

Describe the size and species of the tree(s) you wish to trim and provide a map with aerial photography and lot lines indicating the location of the tree(s) being trimmed. A map can be generated with this information using the <https://aims.jocogov.org> web site.

_____ I have provided a photo of the tree(s) before trimming

_____ I will provide a photo of the tree after trimming (required for reimbursement from the City)

_____ I will provide receipt(s) for trimming (required for reimbursement from the City)

What is the estimated cost of trimming? _____

For Income Eligible Applicants Only:

Do you need the City to assist with the purchase of a tree or tree trimming services? In other words, are you asking the City to pay a contractor directly? _____Yes _____No

_____ : **Total Number of People in the Household**

Income Sources During Claim Period	Amount of Income Received
Total Household Income:	

Will you be filing an Income Tax Return?

YES **NO**

I, the undersigned do hereby certify the above statements as to residence, income, and amount claimed are true and correct. The City of Roeland Park makes every effort to keep recipients names confidential. However, we are unable to guarantee confidentiality due to Kansas Open Records laws.

Signature of Applicant

Date

OFFICE USE ONLY - Amount of refund awarded:

Property Tax:

Types of Income to report

- Earnings (wages, salaries, and self-employment income)
- Interest, dividends and other net income
- Rents, royalties, estate, and trust income
- Retirement pensions and annuities
- Survivor pensions and annuities
- Disability pensions and annuities
- Realized capital gains (losses)
- Alimony, child support payments
- Public assistance
- Social Security Income
- Supplemental Security Income (SSI)
- Unemployment, workers compensation, severance pay
- Veterans payments