Neighbor Notice of Short-Term Rental Application - Signatures

Applicant Property Address: _____

Applicant Name: _____

Date: _____

This notice is to inform nearby property owners that the owner of the address listed above has applied for a Short-Term Rental (STR) License with the City of Roeland Park. A short-term rental is a residential property that is rented for less than 30 consecutive days.

Why you are receiving this notice

City ordinance requires applicants for a short-term rental license to notify owners of record of properties located within 100 feet of the proposed rental. This notice gives you the opportunity to share any concerns with the City before a license is issued.

Under City Code, if the City receives more than two written objections, the application will be forwarded for additional review. If no response is received, it will be assumed that there is no objection to the license being issued.

How to respond

Please review the information above and indicate your response on the back of this page. Your signature confirms receipt of this notice and your response.

Should you wish to share the reasoning for your response, you are welcome to submit that via:

- Email: frontdesk@roelandpark.org
- Mail/ In person: Roeland Park City Hall, 4600 W. 51st St. (Open Mon-Fri; 8-5PM)

Questions? Contact the City of Roeland Park at 913-722-2600 or visit www.roelandpark.org/235/Rental-Inspections

Neighbor Acknowledgment and Response

Important: Only the property owner of record may complete and sign this form.

Responses submitted by tenants or other occupants will not be accepted.

Property Address	Printed Name	Signature	Date	Response (check one)
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection
				☐ No objection ☐ Objection

This form is provided by the City of Roeland Park to document required neighbor notification for short-term rental license applications.
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